

This document, as well as any other to be used during the Congress, must be available in three languages: Spanish, French and English.

**ALL THE ACTIVITIES INDICATED IN THIS TIME-TABLE PROPOSAL WILL BE HELD IN THE COOPERATIVE CODEMA'S PREMISES (situated near the hotel)**

PROPOSAL FOR TIMES ALLOCATIONS DURING THE SESSIONS OF THE SECOND CONGRESS OF THE WTUF'S ITU OF PENSIONERS AND RETIREES.

24-2-19.-

Arrival in Bogotá of the ITU's General Secretary, comrade Quim Boix

25-2-19.-

Opening act of presentation of the Congress to all the attending Colombian Pensioners and Retirees of Colombia. Scheduled from 9 a.m. to 1:00 p.m.

Arrival in Bogota of the 24 members of the ITU's leadership elected at the First Congress.

26-2-19.-

Meeting of the members of the outgoing leadership in order to end all the preparation works for the Congress.

Arrival in Bogotá of all international delegates.

Upon arrival at the hotel, each delegate will be given the corresponding personal accreditation so that they can participate in the Second Congress.

At this time Supplementary delegates must pay the amount of their stay not covered by the ITU, as indicated in the Call for Proposals and the supplement dated December 6<sup>th</sup>, 2018.

27-2-19.-

07.00 am: Breakfast at Congress´ premises.

07.30 am.- Congress´ Opening intervention in charge of the President of the OCP, comrade Antonio Forero, a leader of the WFTU-Colombia, and the President of the ITU, comrade Dimos Koumpouris.

07.45 am.- Greetings from the WFTU´s leadership

08.00 am.- Presentation, by the outgoing General Secretary, comrade Quim Boix, of the agenda, rules and time table along as debate to be approved by the delegates.

08:15 am.- Proposals from members for the Presidential Board, which will direct the debates; for the Credentials Committee, which will report the most relevant data of the delegates attending the congress; for the Minutes Committee, which will include the agreements to be reached; for the Resolutions Committee, which will present the proposals to be approved at the Congress´ closing; and for the Electoral Commission, which will collect the proposals of members to be elected for the new leadership. Further debate and approval of the above mentioned items.

08.30 am.- Start of the Congress, with the Presentation of the Main Document of the debate, written and presented by the ITU´s President, comrade Dimos Koumpouris.

08.55 am.- Presentation of General Report on the five years of work performed by the ITU, written by the General Secretary, Comrade Quim Boix.

09.20 am.- Presentation of the Report of the Financial Control Committee, by comrade Kostas Skarparis, President of the aforementioned Commission.

09.30 am.- Photo with all the attendees, to be sent to the media. Coffee break.

10.00 am.- Interventions of the delegates, ordered by the Presidential Board, based on the requests for words previously established (always by using the form provided for it, see ANNEX 1.-). All interventions will have a maximum of 7 minutes, and will be notified at 5 minutes. Every attendant must be very compliant with the times to ensure that all delegates and invited persons who wish to participate can intervene.

12.00 pm.- Lunch .

13.00 pm.- Interventions of the delegates; second round.

14.00 pm.- Report of the Credentials Committee.

14.10 pm.- Delegates' interventions. Third round.

15.30 pm.- Coffee break.

16.00 pm.- Delegates interventions. Fourth round.

18.00 pm.- End of the collective work and final deadline for applying proposals for texts to the Resolutions Commission and candidates for the Electoral Commission. The proposed persons must be listed on the file attached as ANNEX 2.-

20.00 pm.- Five simultaneous meetings will be held at the hotel grouping the international delegates on a geographic basis: Africa, America, Asia, Europe and Arab Countries. These meetings will be aimed to the making of specific work plans for each Region, and every group will be entitled to a seven minutes intervention during the sessions to be held on February 28<sup>th</sup> in order to inform the Plenary on what they have agreed.

28-2-19.-

07:00 am.- Breakfast at the Congress' premises.

07.30 am.- Delegates interventions.

11.00 am.- Coffee break.

11.30 am.- Summary of the debates by the President and the General Secretary, each one referring to the document that has been presented. Separate voting of the two documents

12.30 pm.- Presentation, by the spokesman of the Electoral Commission, of the candidatures to the three management groups as mentioned on the Statutes of our ITU. Debate and voting.

13.00 pm.- Presentation of Resolutions, debate and approval.

13.30pm.- Closure of the Congress by the President of the OCP, the new elected President of the ITU, the WFTU's representative and the newly appointed General Secretary.

14.00 pm.- Song of "The International" and final photo call, one with all present and the other with the new chosen ITU's leadership.

14,30 pm.- Lunch.

15.30 pm.- Tourist tour around Bogotá with the international delegates. Leisure time.

19.00 pm.- Dinner and travel to the hotel.

### 1-3-19.-

08.00 am.- First meeting of the three management groups appointed at the Second Congress.

12.00pm.- End of collective work

Departure of foreign delegates to their countries of origin throughout the day.

### 2-3-19.-

Departure from Bogotá of the members of the new direction of the ITU of Pensioners and Retirees of the WFTU.

## ANNEX 1.-

Form to delegates us of word during ordinary sessions.

MUST BE DELIVERED TO THE PRESIDENTIAL TABLE

Name and surname .....

Country of origin .....

Organization you represent .....

Responsibility in such organization .....

Items you want to address .....

## ANNEX 2.-

Presentation of candidates to be appointed for the new leadership.

MUST BE DELIVERED TO THE PRESIDENTIAL TABLE

Name and surname of the proposal .....

Country of origin .....

Organization that makes the proposal .....

Current responsibility .....

Responsibility for which it is proposed .....

Note.- The proposals must indicate for which of the three groups of management the candidate is proposed: 1) Executive Board; 2) Technical and Research Commission; and 3) Financial Control Commission.

(Indicating what responsibility is proposed to assume by the candidate within each of these three groups).